



BIDS AND AWARDS COMMITTEE

Bid Bulletin No. 1

Supply and Delivery of Various Office Furniture

Identification Number: PB2025 – Goods – 4

This Supplemental Bid Bulletin No. 1 dated April 1, 2025 is being issued to clarify, modify or amend items in the Bidding Documents.

The following items in the Bidding Documents for the **Supply and Delivery of Various Office Furniture** as discussed and agreed during the pre-bid conference held last March 20, 2025 are hereby revised/amended:

1. Section VII: Technical Specifications

From...	To...
1. Ergonomic Office Chairs Armrests with adjustable/ fixed height and width.	1. Ergonomic Office Chairs Armrests with adjustable height and width.
2. Office table Environmental Standards • Preference for eco-friendly materials, including FSC-certified wood or recycled components. • Compliance with government environmental sustainability policies.	2. Office table Environmental Standards • Preference for eco-friendly materials, including FSC-certified wood or recycled components.
3. Steel Filing Cabinet Configurations: Vertical cabinets: Five -drawer models.	3. Steel Filing Cabinet Configurations: Vertical cabinets: Four-drawer models.
4. Horizontal Steel Filing Cabinet Dimensions (LxWxH) : 90W x 45D x 132Hcm Size: 90W x 45D x 132Hcm (4 DRAWER)	4. Horizontal Steel Filing Cabinet Dimensions (LxWxH) : 90W x 45D x 132Hcm or higher Size: 90W x 45D x 132Hcm (4 DRAWER)
6. Executive Table Materials and Finish Tabletop: High-quality, scratch- resistant laminate, solid wood finish	6. Executive Table Materials and Finish Tabletop: High-quality, scratch-resistant laminate, MDF .



7. Solid wood conference Chairs Safety and Environmental Standards • Use of non-toxic, eco-friendly materials. • Compliance with safety and sustainability standards (e.g., ISO 9001, FSC certification).	7. Solid wood conference Chairs Safety and Environmental Standards • Use of non-toxic, eco-friendly materials.
8. Conference table (8-seater) Materials and Finish Tabletop: High-quality, scratch-resistant laminate, veneer, or solid wood finish	8. Conference table (8-seater) Materials and Finish Tabletop: High-quality, scratch-resistant laminate, MDF
10. Office Sofa (3-seater) Safety and Environmental Standards • Compliance with safety standards (e.g., ISO 9001, ISO 14001). • Use of eco-friendly materials and sustainable manufacturing processes.	10. Office Sofa (3-seater) Safety and Environmental Standards • Compliance with safety standards (e.g., ISO 9001, ISO 14001).
11. Sofa Set Upholstery: High-quality, genuine leather. Safety and Environmental Standards • Use of eco-friendly materials and compliance with sustainability standards (e.g., FSC-certified wood). • Adherence to safety standards (e.g., ISO 9001, ISO 14001).	11. Sofa Set Upholstery: High-quality, German leather. Safety and Environmental Standards • Use of eco-friendly materials and compliance with sustainability standards (e.g., FSC-certified wood).
12. Mobile Pedestal Specifications: Casters with brakes and locks are simple and secure to use. 360° rotating casters offer excellent mobility. Width: 39 cm Depth: 52 cm Height: 60 cm	12. Mobile Pedestal Specifications: (all metal) Casters with brakes and locks are simple and secure to use. 360° rotating casters offer excellent mobility. Width: 39 cm or higher Depth: 52 cm Height: 60 cm



13. 36 Drawers Steel Cabinet Specifications: 173cm X 127cm X 45cm (dimensions) 17cm X 25cm X 43 cm (inner dimension) Cabinet made of painted steel	13. 36 Drawers Steel Cabinet Specifications: (no lock) 173cm X 127cm X 45cm (dimensions) 17cm X 25cm X 43 cm (inner dimension) Cabinet made of painted steel 6x9 inches (envelope) must fit to each drawer
14. Computer table • Color: Graphite Black. • Made of tempered glass and MDF board in durable PVC lamination • Has an upper stand for printer and CDs, and slide-out keyboard shelf	14. Computer table • Color: Graphite Black. • Made of MDF board in durable PVC lamination • Has an upper stand for printer, and slide-out keyboard shelf
16. Midback Visitor's Chairs Material: Leather /Fabric, Metal	16. Midback Visitor's Chairs Material: Leatherette /Fabric, Metal
19. Training Table Dimension: • W150xD 45 xH75 cm • Foldable Training Table	19. Training Table Dimension: • W150xD 45 (or higher) xH75 cm • Foldable Training Table
21. Book Shelves • Metal: Powder-coated steel or aluminum for support brackets and frame (if applicable). • Laminates/Veneers: Scratch-resistant and moisture-resistant laminate or veneer for durability. • Glass (Optional): Tempered glass panels for sections requiring visibility	21. Book Shelves • Metal: Powder-coated steel or aluminum for support brackets and frame (if applicable).

2. Other Discussions:

- a. The Bidding Documents was presented and discussed during the meeting. Bidders are made to understand the documents they need to submit as discussed in provided checklist. Bidders are reminded to sign all pages of the triplicate copies and requested to bring one flashdrive containing the e-copies of their submitted eligibility, technical and financial requirements. The BAC secretariat added that Section VI (Schedule of Requirements) and Section VII. (Technical Specifications) of the Bidding Documents must be signed by the



bidder's authorized representative and both must be included in the first envelope during the bid submission. The bidders were reminded that they should provide detailed breakdown of their bid by showing the individual cost of each item.

- b. It was also made clear that the winning bidder will deliver the items specified for every campus.

3. New Schedule of Opening of Bids

Through this bid bulletin, bidders and observers are hereby inform that the submission and opening of bids for this project is moved to date specified below:

From...	To...
Submission of Bids April 2, 2025 8:30 AM BAC Office Opening of Bids April 2, 2025 9:00 AM BAC Office	Submission of Bids April 8, 2025 8:30 AM BAC Office Opening of Bids April 8, 2025 9:00 AM BAC Office

This Supplemental Bid Bulletin No. 1 shall form part of the Bid Documents. Any provision in the Bid Documents inconsistent herewith is hereby amended, modified, and superseded accordingly.

For the information and guidance of all concerned.

Issued this 1 day of April, 2025 in the City of Pasay.

MR. DARBY P. ESPERANZATE
Chairman, Bids & Awards Committee