



**Procurement of Outsourcing of Private Pilot License
 (PPL) Ground and Flight Training for Five (5)
 BSAT Students**

CONTRACT AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This Contract Agreement is entered into this 11th day of August 2023 at Pasay City, Metro Manila, Philippines, by and between:

FAST AVIATION ACADEMY, INC., a higher educational institution duly registered under the Philippine laws, with postal address at Unit 8 Broadlands Bldg. B, P. Mayuga Street, Brgy. Tambo, NAIA Road, Parañaque City, represented by its Chief Executive Officer, **MRS. MARILYN S. MOSCARDON**, herein referred to as the **FAST**.

-And-

PHILIPPINE STATE COLLEGE OF AERONAUTICS with business address at Piccio Garden, Villamor Air Base, Pasay City, represented by its College President, **PROF. MARWIN M. DELA CRUZ**, herein referred to as **PHILSCA**.

WITNESSETH:

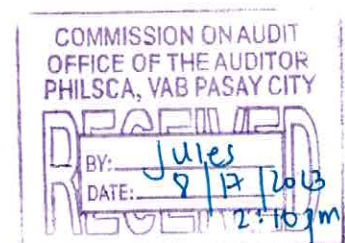
WHEREAS, **FAST** is a reputable institution of higher learning offering professional pilot programs and other related courses;

WHEREAS, **FAST** and **PHILSCA** agree to co-operate in the conduct of Training Program for qualified B.S. Air Transportation students of PhilSCA.

NOW, THEREFORE, the parties hereto hereby agree as follows, to wit;

**ARTICLE I
 NATURE OF THE PROGRAM**

Section 1. Nature of the program – The program covers the Flight Training Course of PhilSCA specifically; Private Pilot Basic Ground Course and Private Pilot Basic Flight Training for five (5) BSAT students. These modular courses are duly approved by the Civil Aviation Authority of the Philippines (CAAP) by virtue of its issuance of an Approved Training Organization (ATO) Certification No. 1992-50. These programs are open to all senior



[Signature]
PROF. MARWIN M. DELA CRUZ, Ph.D.
 SUC President I

[Signature]
MRS. MARILYN S. MOSCARDON
 Chief Executive Officer, Fast Aviation Academy, Inc.

[Signature]
MR. SHERWIN A. TACHADO
 Chief Operating Officer, Fast Aviation Academy, Inc.

[Signature]
MR. LUCIO S. MATIA, JR. C.P.A.
 College Accountant

[Signature]
ENGR. JEQ ZYRIUS SUDWESTE
 Quality Manager, PhilSCA Flying School



B.S. Air Transportation students of PHILSCA who meet the requirements set by FAST.

Once admitted, the students shall comply with the training standards of PHILSCA and FAST. Upon passing all the test and examinations covered by the training programs and as mandated by CAAP, students may earn their CAAP licenses/ratings.

**ARTICLE II
 DUTIES & RESPONSIBILITIES**

Section 1. Duties and responsibilities of FAST – The following are the duties and responsibilities of FAST:

- a. Implement a training program compliant primarily to the curriculum approved by CAAP and PHILSCA.
- b. To assist students on their documentation necessary to obtain their CAAP licenses/ratings.
- c. To allow PhilSCA personnel to monitor, inspect and audit the Flight Training program being implemented.
- d. To observe due diligence required of a good father of a family in the care and custody of the students while under their supervision and control during the training program.
- e. To inform the students of its rules and regulations, and after observing due process, to suspend/expel any student found violating said rules and regulations.

In case a student is suspended/expelled, PhilSCA will be notified of the same within five (5) calendar days from the date of issuance of the judgement.


In case a student is expelled, FAST will refund the payments made for the unfinished training time to PhilSCA, less any administrative costs, within fifteen (15) calendar days from the date of issuance of judgement.

Section 2. Duties and responsibilities of PHILSCA – The following are the duties and responsibilities of PHILSCA:

- a. Must see to it that the students are able to read, write, speak, and understand the English language.
- b. Must assist the students with the requirements to be qualified for admission and must facilitate the enrollment of the students.


PROF. MARWIN M. DEZA CRUZ, Ph.D.
 SUC Presidency


MRS. MARILYN S. MOSCARDON
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MR. SHERWIN A. TACHADO
 Chief Operating Officer, Fast Aviation Academy, Inc.


MR. LUCIO S. MADA, JR. C.P.A.
 College Accountant


ENGR. JEC ZYRUS SUDWESTE
 Quality Manager, PhilSCA Flying School



Section 3. Duties and responsibilities of FAST&PHILSCA – FAST & PHILSCA shall:

- a. Discuss and resolve any difficulties that may arise during the training period in addition to the respective responsibilities of the parties.

**ARTICLE III
 COVERAGE OF THE TRAINING PROGRAM**

Section 1. Training Program – FAST agrees to render pilot training as per CAAP approved Training Procedures, Quality and Safety Manual (TPQSM). The training programs will be as per ANNEX 1 - “TRAINING PROGRAM” which forms part of this Contract Agreement.

Section 2. Scope of Training – The training program covers the following:

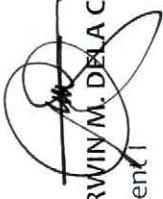
- o PRIVATE PILOT COURSE (ATAM 3201& ATAM 3202)for 5BSAT students

Section 3. Duration – The training duration is estimated to be six (6) months subject to the following conditions:

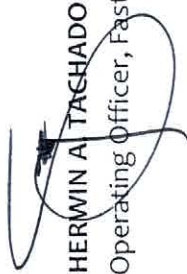
- a. Regular attendance of the students throughout the training period.
- b. Successful completion and passing of CAAP medical examinations, CAAP English Language Proficiency (ELP) Test, NTC Radio License Examination and all CAAP written examinations.
- c. Demonstration of right aptitude and attitude for flying during FAST check out flights and during CAAP practical tests.
- d. Payment of all applicable fees on time.
- e. Adherence to the policies and procedures of FAST and the laws of the land.
- f. Maintain discipline and good conduct in all aspect throughout the training period.
- g. Good and fair weather condition.

**ARTICLE IV
 CONTRACT PRICE**

Section 1. Contract price - For the faithful, satisfactory and complete performance of the training programs called for under this Agreement, PHILSCA shall pay FAST an amount


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ENGR. JEQ ZYRIUS SUBWESTE
 Quality Manager, PhilSCA Flying School



totaling ONEMILLION NINEHUNDRED SEVENTY FIVETHOUSAND PESOS ONLY (PHP 1,975,000.00).

**ARTICLE V
 TERMS OF PAYMENT**

Section 1. Training fees – The following are the training fees per course per student:

- PRIVATE PILOT COURSE PHP 395,000.00

Section 2. In consideration of the contract price mentioned herein to be paid by PhilSCA to FAST, the latter shall execute a complete conformity in all respect with the provisions of the contract.

The contract price shall be paid to FAST in accordance with the Government disbursement procedure pursuant to the provisions of the IRR of RA 9184 and applicable auditing and accounting rules and regulation.

The BID and Form of BID accomplished incorporated here and made integral part of the Agreement.

Section 3. Mobilization fee - Upon signing of this agreement, PhilSCA shall pay FAST the amount of TWO HUNDRED NINETY SIX THOUSAND TWO HUNDRED FIFTY PESOS ONLY (PHP 296,250.00) representing Fifteen (15%) Percent of the total contract price for mobilization. FAST shall begin the training within six (6) calendar days upon receipt of the mobilization payment.

Section 4. Remaining balance – The remaining balance representing Eighty Five (85%) Percent of the contract price shall be paid to FAST through progress billing based on actual training completed. The actual training completed shall be based on the scope of training mentioned in ARTICLE III, Section 3 – Scope of Training.

Payments shall be made in check(s) payable to FAST AVIATION ACADEMY, INC.

**ARTICLE VI
 ADMINISTRATIVE FEE**

Section 1. Administrative Fee – An administrative fee of four (4%) percent of the contract price shall be paid by FAST to PHILSCA to defray its administrative cost in maintaining the training program.


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 Quality Manager, PhilSCA Flying School



Such amount shall be paid in check within seven (7) days after the end of the contract to the Collecting Office of PHILSCA or to be deposited to PHILSCA Land Bank Account No. 3562-1003-25, Villamor Air Base Branch, Pasay City.

**ARTICLE VII
 TRAINING AREA**

Section 1. Ground Schooling – FAST shall conduct the Ground Schooling as well as Simulator Flight Training either in its Parañaque City or Lingayen, Pangasinan facility.

Section 2. Flight Training –FAST shall conduct Flight Training at its Lingayen, Pangasinan’s training area.

**ARTICLE VIII
 MISCELLANEOUS**

Section 1. Conditions involving fees

- a. The course fees are fixed as per PHILCA’s Bidding Documents with Reference Number : PB2023-G-08.
- b. In case a student cannot continue with his/her training for valid reasons, as determined by parties, FAST shall refund the fees paid to PHILSCA, in proportion to the number of hours already spent in the training and the total number of hours required, less any administrative costs.
- c. In case FAST cannot deliver the services stated in this agreement for causes not attributable to PHILSCA and the enrolled students, it shall return to PHILSCA whatever amount already paid to FAST in proportion to the unused portion of the number hours required in the training program.

Section 2. Student getting sick – Should any student get sick disabling him/her to attend training, such student may take a leave of absence. He/she will be categorized under “Suspended Training”, and shall not be considered non-compliant to the requirements under Article III, Section 3. Such student may resume training to complete the same.

Section 3. Insurance during flight training – FAST shall ensure that its aircraft, pilots, students and/or passengers are insured during flight training.

Section 4. Student’s documents and licenses – All documents and licenses which a student is able to secure as a result of the completion of the training program herein described shall be handed over by FAST to PHILSCA. Once delivered and duly acknowledged, it shall be the duty of PHILSCA to issue such

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documents and licenses to the student upon compliance of all requirements imposed by PHILSCA.-

Section 5. Accommodation – FAST will provide accommodation for PhilSCA personnel during monitoring, audit and inspection of the Training Program at the place of its operation.

Section 6. Mode of communication between parties – Official communication between FAST and PHILSCA while this contract is in effect shall all be in writing in official letterhead. Verbal communication serves only as unofficial supplement.

Section 7. Conflict of interpretation – In case of conflict of interpretation and in the implementation of this Memorandum of Agreement, the parties agree that jurisdiction shall be vested upon Philippine courts.

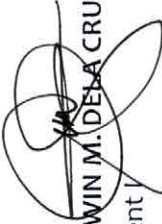
**ARTICLE IX
 TERMS OF AGREEMENT**

Section 1. Terms of Agreement. – This agreement shall be binding and valid for a period of six (6) months from date hereof, or until such time that all eligible students have completed their training.

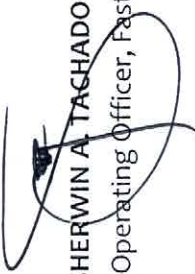
It is further understood that this Contract Agreement is subject to termination by either party who seeks the termination of this Agreement, and shall serve upon the other party a Letter of Termination at least sixty (60) calendar days prior to intended date of termination.


Contracts consummated prior to the termination of this Contract Agreement shall be valid and remain in full force and effect.

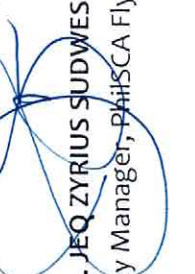
Section 2. PENALTY CLAUSE. – FAST shall faithfully perform its obligation under the contract in accordance with the Bidding Documents. Unless renewed or extended in writing by the parties hereto in relation to section 1 of Article IX, FAST shall pay a penalty of one-tenth of one percent (0.001) of the cost of unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the PhilSCA may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.


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 College Accountant



ENGR. JEQ ZYRIUS SUDWESTE
 Quality Manager, PHILSCA Flying School



IN WITNESS HEREOF, the parties, through their representatives, have hereunto affixed their signatures this 11th day of August 2023 in Pasay City, Philippines.

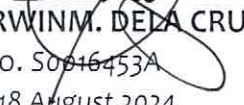
FAST Aviation Academy, Inc.

By:


MRS. MARILYN S. MOSCARDON
 Passport No. P7262530B
 Valid Until: 23 July 2031

Philippine State College of Aeronautics

By:

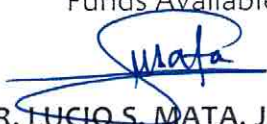

PROF. MARWIN M. DELA CRUZ, Ph.D.
 Passport No. 50046453A
 Valid Until: 18 August 2024


MR. SHERWIN A. TACHADO
 Chief Operating Officer

Witnesses:


ENGR. JEQ ZYRIUS SUDWESTE
 Quality Manager

Funds Available


MR. LUCIO S. MATA, JR. C.P.A.
 College Accountant



ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES) S.S.
 PASAY CITY CITY OF MANILA

SUBSCRIBED and sworn to before me this AUG 11 2023 day of _____ 2023 in CITY OF MANILA, Philippines, personally appeared the following persons with their respective competent evidence of identity as follows:

Name	Passport #	Valid Until	Place
MARILYN S. MOSCARDON	P7262530B	23 Jul 2031	Manila, Philippines
MARWIN M. DELA CRUZ	S0016453A	18 Aug 2024	Manila, Philippines

Known to me to be the same persons who executed the foregoing instrument consisting of seven (7) pages including the Annex and signed by the above-mentioned parties and their witnesses on each and every page and who acknowledged to me that the same was their free and voluntary act and deed, as well as that of the entities they represent, for the uses and purposes therein contained.

IN WITNESS WHEREOF, I have hereunto affixed my signature and notarial seal in the place and on the date first above written.


ATTY. JANINE P. MANANIAS
 Notary Public Manila, Philippines, Until 12/31/2023
 Roll# 81379 / IBP# 2023 / CV2023, Pasig
 MCLE# 8th Com 01829 / P#18 237079 cy2023 ML
 TIN# 156 372 996 / C# 09162730964
 97B Adelin St. Smp ML

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