

BIDS AND AWARDS COMMITTEE Bid Bulletin/Supplemental No. 1

Rebidding of the Procurement of Janitorial and Human Resource Services of the Philippine State College of Aeronautics for the Period of June to December 2023

Reference No. PB2023-GS - 7

This Supplemental Bid Bulletin No. 1 dated May 15, 2023 is being issued to clarify, modify or amend items in the Bidding Documents.

The following items in the Bidding Documents for the Rebidding of the Procurement of Janitorial and Human Resource Services of the Philippine State College of Aeronautics (All Campuses) for the Period of June to December 2023 as discussed and agreed during the pre-bid conference held last May 8, 2023 are hereby revised/amended:

1. Invitation to Bid

From	То
2. The <i>Philippine State College of Aeronautics</i> now invites bids for the above Procurement Project. Delivery of the Goods is required on a monthly basis for a period of one (1) year starting June 1, 2023 to December 31, 2023. Bidders should have completed, within two (2) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).	2. The <i>Philippine State College of</i> Aeronautics now invites bids for the above Procurement Project. Delivery of the Goods is required on a monthly basis for a period of seven (7) months starting June 1, 2023 to December 31, 2023. Bidders should have completed, within two (2) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
 Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before 8:50 AM on May 18, 2023. Online or electronic submission of bids is not permitted. Late bids shall not be accepted. 	 Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before 8:50 AM on May 22, 2023. Online or electronic submission of bids is not permitted. Late bids shall not be accepted.
9.Bid opening shall be on <i>May 18, 2023</i> at 9:00 AM at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.	9:00 AM at the given address below. Bids will be opened in the presence of the bidders'

2. Section VII. Technical Specifications

From			То		
Must be based in or around Metro Manila.		Must be based in or around Metro Manila, or nearby areas.			
18. The contract shall cover the Janitorial Services for the academics and administrative areas including classrooms, comfort rooms, grounds and surroundings of the Philippine Sate College of Aeronautics – Villamor campus as identified below:		18. The contract shall cover the Janitorial Services for the academics and administrative areas including classrooms, comfort rooms, grounds and surroundings of the Philippine Sate College of Aeronautics – Villamor campus as identified below:			
AREA	1 st	2 nd	AREA	1 st	2 nd
	shift	shift		shift	shift

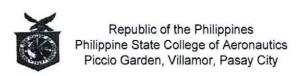


Republic of the Philippines Philippine State College of Aeronautics Piccio Garden, Villamor, Pasay City

GROUND				GROUND			<u></u>
Founder's I	Plaza; Parking			Founder's	Plaza; Parking		
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	and MRF area	1	1		and MRF area	1	1
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correspond	ling floor level)			correspond	ling floor level)		
1 ST Floor		1	1	1 ST Floor		1	1
2 nd Floor		1	1	2 nd Floor		1	1
3 rd Floor		1	1	3 rd Floor		1	1
4 th Floor		1	1	4 th Floor		1	1
	B (including				B (including		
	ulty rooms and				ulty rooms and		
	corresponding				corresponding		
floor level)				floor level)			
1 ST Floor		1	1	1 ST Floor		1	1
2 nd Floor		1	1	2 nd Floor		1	1
3 rd Floor 4 th Floor		1	1	3 rd Floor 4 th Floor		1	1
	ing Cabaal	1	1			1	1
	ying School, ratories, New			Hangar, Flying School, AMT Laboratories, New Laboratory Building		1	1
Laboratory	The state of the s	1	1			7	1
Laboratory	Dullaring					1	1
Superviso	r		1	Supervisor			1
CDAND T	OTAL		26	ODAND T	OTAL		
GRAND TO			26	GRAND TO			26
	ing period shall be si	((6) in	a week	week as follo	ing period shall be5	days in	a
as follows:					ws:		
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Mon to Fri	6:00 am - 3:00 pm	7 T	Shift Shift	Mon to Fri	6:00 am - 3:00 pm		Shift
	12:00nn – 9:00 pm				12:00nn – 9:00 pm		
			ose who				ose wh
7:00 am – 4:00 pm			e in the	Saturdays	7:00 am - 4:00 pr	m are in the	
		1 snitt		,			1 st shift schedule
			hedule			-	
Those who are in the Sundays 7:00 am – 4:00 pm					Those who		
				Sundays 7:00 am - 4:00 pm		~	are in the 2 nd shift
9	90.000 1 000 1	2	shift hedule			2	snitt nedule
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7. Discussions during the pre-bid conference/additional information/reminders to the bidders:

a. The BAC secretariat read the Terms of Reference and the items listed in the checklist and other requirements that must be submitted by the bidders. He also informed the bidders that duplicate copies must be properly signed (wet signature) by the authorized representatives. Supporting documents must be present to verify the compliance with the requirements mentioned in the TOR.



- b. All bidders are instructed to follow DOLE D.O. No. 174, series of 2017 that the standard administrative fee should not be less than ten percent (10%) of the total contract cost.
- c. The table which was provided by the end-user shows the schedule of cleaning supplies and consumables, cleaning tools and equipment, manpower tools and equipment to be delivered by the winning supplier for the contract duration of June December 2023:

CLEANING SUPPLIES, TOOLS AND EQUIPMENT

ANNEX A

TOOLS AND EQUIPMENT

EQUIPMENT	QUANTITY
Heavy Duty Floor Polishers 16" Or 18" With Accessories	5
Wet And Dry Vacuum	2
Mop Squeezer with Bucket	9
Caution sign with Accessories	9
Aluminum Ladder 8ft	2
Garden Hose 5/8"x50	2
Welding Machine	1

^{*}not made in china

TOOLS	DESCRIPTION	QUANTITY	
Toilet Bowl Pump	Standard Size	64	
Toilet Bowl Brush		100	
Steel Brush	Standard Size	64	
Soft Broom	Standard Size	64	
Mop Head	Nylon thread	50	
Dustpan	Plastic Standard Size	64	
Cobwebber		64	
Scrub Brush		64	
Push Brush	Standard Size	64	
Spray Bottle	500 ml	100	
Pump Bottle Dispencer	500 ml	100	
Pail	10 liters	50	
Floor Squeegee 22"	Heavy Duty Metal	20	
Spatula	Metal with rubber handle	56	
Nylon Feather Duster	Standard Size	56	
Washable working gloves cotton		112	
Hand Gloves	rubber gloves	112	
Trash Bin	king size 132 ltr color: 2 yellow, 18 green, 18 blue, 18 red	56	
Trash Bin	medium size 75 ltr (color: yellow)	50	
Trash Bin	small size 28 ltr	175	

ANNEX B

CONSUMABLES

CONSUMABLES	DESCRIPTION	QUANTITY
Sponge	Combination of Scrubbing Pad And Foam – Regular Size	200 pcs
Round Cloth Rags	Regular Size	400 kg
Flannel Rags	Rectangular 12"x18"	100 pcs
All purpose cleaner		400 gallons
Chlorine powder		100 kg
Detergent powder soap		400 kg
Bar soap		200 pcs
Bleaching solution/disinfectant		300 gallons
Furniture Polish	Elongated Shape canister 330 ml Shine Furniture Cabinets, counter tops, vinyl and leather	200 canisters
Fabric conditioner		10 gallons
Insect Repellent	300ml multi-insect killer	150 canisters
Complete Wax	Long-Lasting Durable Liquid Floor Finish F2dz Net Content: 5L SKU: 5161831 color: white/red	300 gals – w/Net Content 5
Garbage Bag	Small	3000 pcs
Garbage Bag	XXXL	6,000 pcs
Garbage Bag	Medium	1000 pcs.
Toilet bowl cleaner		50 gallons
Liquid Handsoap		100 gals
Carpet shampoo		5 gallons
Glass cleaner		4 gallons
Deodorant cake	50g-99% paradichlorobenzene	2000 pcs
Hand pad	Green scrubbing pad rectangular shape	200 pcs
Polishing pad	Green 16" diameter round	50 pcs
Lysol	340 grams	1,000 canisters
Airfreshner	275 grams	1,000 canisters
Doormat	Rectangular Shape, Plastic Wall Mounted, size 8" x 20"	300 pcs
Alcohol	70% solution	75 gallons
Toilet Tissue paper	White color, unscented, 2 ply	3000 rolls

ANNEX C

MANPOWER TOOLS AND EQUIPMENT

DESCRIPTION	QUANTITY
High Pressure Portable Washer	1
Compressor	1
Tester	2
Tools and Equipment for Aircon Technician	1 set
Tape Measure	1
Hammer	1
Wood Plane	1



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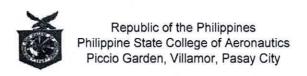
Hand Saw	1
Screw Driver (Flat)	1
Philip Screw Driver	1
Standard Pliers	1
Long nose Pliers	1
Cutter Pliers	1
Paint Tray	2
Paint scrapper 3"	2
Paint Brush 1"	2
Paint Brush 2"	2
Paint Brush 3"	2
Paint Brush 4"	2
1 set-socket wrenches 3/8" drive	1
1 set-socket wrenches 1/2" drive	1
1 set-box wrenches 8mm to 32mm	1
1 set-combination wrenches 8mm to 32mm	1
1pc. Sliding T-handle ¾" drive	1
1pc. Vise Grip (big)	1

^{*}not made in china

d. There was inquiry from the bidder if the there is a separate rate to be used for skilled worker other than the janitorial personnel. The BAC Vice-Chair conformed that salary rate for the skilled personnel must be higher than the janitorial personnel. She also added that the rate will be included in the issuance of the Bid Bulletin.

Bidders are hereby informed that the minimum rate to be used for the salary computation for the skilled personnel is <u>PhP 720.00 per day.</u>

- e. The bidder inquired if they are required to attached supporting documents (such as NOA, Contract, NTP) for their statement of all on-going and complete contracts. The BAC did not require the bidders to attached the supporting documents but they made it very clear that these documents will be verified and must be present during the post-qualification visit/activity. The BAC also added that supporting documents (such as contract agreement, NOA, NTP, certificate of performance satisfaction issued by the company, etc.) must be submitted for the SLCC during the bid opening.
- f. The bidder requested if they can only submit their PhilGEPS Registration Certificate and not the other documents under the Legal Documents (Class "A" Documents). The BAC Chair explained that since these documents are already available, it is good to submitted them during the opening of bids.
- g. It was also discussed that for PhilHealth contributions, the bidders are instructed to follow/use the 2022 rate (4%). For SSS and PAGIBIG contribution, the bidders are instructed to use the 2023 rate.
- h. Bidders are requested to bring their flash driveduring the bid submission, this request will be used for presentation purposes.
- Bidders are reminded that updated clearances or proof of remittances for SSS, PAGIBIG and PhilHealth is for the period of January 2023 to April 2023.
- j. There was a discussion made with regards to the renting of room (in the Guestel) intended for the use of the bidder's personnel. Also, the bidders are reminded that the winning bidder will hire the existing janitors and skilled personnel provided they meet the criteria and requirements for employment of the bidder.



This Supplemental Bid Bulletin No. 1 shall form part of the Bid Documents. Any provision in the Bid Documents inconsistent herewith is hereby amended, modified, and superseded accordingly.

For the information and guidance of all concerned.

Issued this 15thday of May, 2023 in the City of Pasay.

(Sgd.)MR. DARBY P. ESPERANZATE Chairman, Bids & Awards Committee