



# PhilGEPS

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## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 9555115  
**Procuring Entity** PHILIPPINE STATE COLLEGE OF AERONAUTICS  
**Title** Procurement Phase 2 of the Crafting of the Strategic Plan 2023 -2028 On March 14 to 15, 2023  
**Area of Delivery** Pampanga

|  |   |                              |                     |
|--|---|------------------------------|---------------------|
| <b>Solicitation Number:</b>              | 2023-03-0030  | <b>Status</b>                | Pending             |
| <b>Trade Agreement:</b>                  | Implementing Rules and Regulations  | <b>Associated Components</b> | 1                   |
| <b>Procurement Mode:</b>                 | Negotiated Procurement - Small Value Procurement (Sec. 53.9)  | <b>Bid Supplements</b>       | 0                   |
| <b>Classification:</b>                   | Goods - General Support Services  | <b>Document Request List</b> | 0                   |
| <b>Category:</b>                         | Hotel and Lodging and Meeting Facilities  | <b>Date Published</b>        | 10/03/2023          |
| <b>Approved Budget for the Contract:</b> | PHP 180,000.00  | <b>Last Updated / Time</b>   | 09/03/2023 16:06 PM |
| <b>Delivery Period:</b>                  | 2 Day/s   | <b>Closing Date / Time</b>   | 13/03/2023 01:00 AM |
| <b>Client Agency:</b>                    |   |                              |                     |
| <b>Contact Person:</b>                   | Romualdo Salud Intia<br>Canvasser<br>Piccio Garden<br>Villamor Airbase<br>Pasay City<br>Metro Manila<br>Philippines 1300<br>63-02-4255326<br>63-02-4255326<br>mhaldz123@gmail.com |                              |                     |

#### Description

##### Lot Lease of Venue

- The Supplier shall be PhilGEPs -registered.
- The Supplier shall provide an airconditioned venue for twenty-six (26) people with the following specifications:
  - Eight (8) hours use of venue;
  - classroom set-up, inclusive of projector, projecting screen, rostrum and sound system;
  - Complimentary WIFI connection;
  - Pads and pencils/ball pens;
  - Whiteboard, whiteboard markers and whiteboard eraser for 2 days ;
  - Signage during the duration of the activity (2 days).
- The Supplier shall provide room accommodations for twenty-nine (29) people with the following specifications:
  - Two (2) single- room type; three (3) twin-room type; and seven (7) triple-room type;
  - All rooms with WIFI connection, water heater, complimentary coffee/tea and bottled water for occupants;
  - Dental kit, soap, shampoo, disposable slippers and bath towel set for each occupant in all rooms;
  - Hot and cold shower for each restroom.
- The Supplier shall provide meals for twenty-nine (29) people with the following specifications:

March 14 (Tuesday): AM Snacks ;Buffet Lunch (12 noon); PM Snacks; Buffet Dinner (7 pm)

March 15 (Wednesday): AM Snacks ;Buffet Lunch (12 noon); PM Snacks

5. The Supplier shall provide detailed food selections/menu for the meals stated above.

6. Dispenser for hot and cold water, and unlimited coffee shall be provided in the activity venue.

8. The Supplier shall provide free parking space for two days, for one (1) bus and two (2) vehicles.

##### Terms of Payment

1. Payment shall be made within a period of thirty (30) days upon receipt of Statement of Account/ Billing Statement/ Invoice from the Supplier.

2. The supplier shall provide the bank account details through which payment will be credited.

##### Failure of Delivery

1. In case of failure to deliver the specified requirements , a penalty of one-tenth (1/10) of one percent (1%) of the contract price shall be deducted from the billing for each day of delay.

##### Other Information

All quotations to be submitted only to the Official e-mail address of Procurement Officer Addressed to the Acting Procurement Officer email Add: phiscaprocurement@gmail.com

Asst. Prof. Noel E. Lagui  
Acting Procurement Officer

**Created by** Romualdo Salud Intia

**Date Created** 09/03/2023

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