



BIDS AND AWARDS COMMITTEE
Bid Bulletin/Supplemental No. 1

Procurement of Security Services of the Philippine State College of Aeronautics
(All Campuses) for CY 2023
Reference No. PB2022-GS-13

This Supplemental Bid Bulletin No. 1 dated November 25, 2022 is being issued to clarify, modify or amend items in the Bidding Documents.

The following items in the Bidding Documents for the Early Procurement of Security Services of the Philippine State College of Aeronautics (All Campuses) for CY 2023 as discussed and agreed during the pre-bid conference held last November 17, 2022 are hereby revised/amended:

1. Section VI. Schedule or Requirement

From...

Item Number	Description	Approved Budget Cost for the Contract	Total	Delivered, Weeks/Months
Lot 1	Procurement of Security Services for the Philippine State College of Aeronautics (All Campuses) for CY 2023	PhP 15,000,000.00	38	12 Months (January 01, 2023 to December 31, 2023)

To...

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Lot 1	Procurement of Security Services for the Philippine State College of Aeronautics (All Campuses) for CY 2023	PhP 15,000,000.00	39	12 Months (January 01, 2023 to December 31, 2023)

2. Section VII. Technical Specifications

From...	To...
<p>Qualifications of the Security Agency/Contractor</p> <p>8. Must present a Certification of Very Satisfactory Performance or a feedback form with a very-satisfactory-service rating from one (1) client government agency in relation to completed or on-going contracts</p>	<p>Qualifications of the Security Agency/Contractor</p> <p>8. Must present a Certification of Very Satisfactory Performance or a feedback form with a very-satisfactory-service rating from one (1) client government agency in relation to completed and on-going contracts</p>
<p>34. The number of guards that the Security Services Provider shall provide will be as follows:</p> <p>a) PhilSCA-Villamor Campus, Pasay City 20 = Security guards (8hrs duty/day) 1 = Detachment Commander (12 hrs duty/day) 1 = Shift-in- Charge (12 hrs duty/day)</p> <p>b) PhilSCA-FAB Campus, Lipa, Batangas City 2 = security guards (12 hrs duty/day)</p>	<p>34. The number of guards that the Security Services Provider shall provide will be as follows:</p> <p>a) PhilSCA-Villamor Campus, Pasay City 20 = Security guards (8hrs duty/day) 1 = Detachment Commander (12 hrs duty/day) 1 = Shift-in- Charge (12 hrs duty/day)</p> <p>b) PhilSCA-FAB Campus, Lipa, Batangas City 2 = security guards (12 hrs duty/day)</p>



<p>c) PhilSCA-BAB Campus, Floridablanca, Pampanga 3 = security guards (12 hrs duty/day)</p> <p>d) PhilSCA-Palmayo Campus, Pampanga 5 = security guards (12 hrs duty/day)</p> <p>e) PhilSCA-MBEAB Campus, Mactan, Cebu 4 = security guards (12 hrs duty/day)</p> <p>f) PhilSCA-Medellin Campus, Cebu 3 = security guards (12 hrs duty/day)</p> <p>Summary:</p> <p>1 = Detachment Commander (Main campus)</p> <p>1 = Shift-in-Command (Main Campus)</p> <p>38 = Security guards (All Campuses)</p> <p>The schedule of deployment and work shift shall be upon request of the PhilSCA; The Security Service Provider must see to it that the security personnel to be deployed in all campuses of PhilSCA are free from COVID-19 virus.</p>	<p>c) PhilSCA-BAB Campus, Floridablanca, Pampanga 3 = security guards (12 hrs duty/day)</p> <p>d) PhilSCA-Palmayo Campus, Pampanga 5 = security guards (12 hrs duty/day)</p> <p>e) PhilSCA-MBEAB Campus, Mactan, Cebu 4 = security guards (12 hrs duty/day)</p> <p>f) PhilSCA-Medellin Campus, Cebu 3 = security guards (12 hrs duty/day)</p> <p>Summary:</p> <p>1 = Detachment Commander (Main campus)</p> <p>1 = Shift-in-Command (Main Campus)</p> <p>37 = Security guards (All Campuses)</p> <p>The schedule of deployment and work shift shall be upon request of the PhilSCA; The Security Service Provider must see to it that the security personnel to be deployed in all campuses of PhilSCA are free from COVID-19 virus.</p>
<p>36. The Security Services Provider shall provide the necessary firearms and ammunition with adequate licenses and permits to carry and possess from appropriate government agencies and see to it that, when security personnel are on duty, they are in prescribed uniform with complete paraphernalia. Each assigned guard is cleared of any derogatory record by the NBI, DILG, PNP and has passed Neuro-Psycho and drug tests, and have undergone quarterly firearms familiarization, firing and other trainings;</p> <p>a) PhilSCA-Villamor Campus, Pasay City = 4 units of 12 gauge box magazine feed shotgun with two extra magazine per unit; and = 4 units of High Capacity Caliber 9mm Pistol with extra magazine per unit</p> <p>b) PhilSCA-FAB Campus, Lipa, Batangas City = 2 units of High Capacity Caliber 9mm Pistol with extra magazine</p> <p>c) PhilSCA-BAB Campus and Palmayo Campus, Pampanga = 1 unit of 12 gauge box magazine feed shotgun with two extra magazine per unit = 2 units of High Capacity Caliber 9mm Pistol with extra magazine per unit</p> <p>d) PhilSCA-MBEAB and PhilSCA Campus, Cebu = 1 unit of 12 gauge box magazine feed shotgun with two extra magazine per unit = 3 units of High Capacity Caliber 9mm Pistol with extra magazine per unit</p>	<p>36. The Security Services Provider shall provide the necessary firearms and ammunition with adequate licenses and permits to carry and possess from appropriate government agencies and see to it that, when security personnel are on duty, they are in prescribed uniform with complete paraphernalia. Each assigned guard is cleared of any derogatory record by the NBI, DILG, PNP and has passed Neuro-Psycho and drug tests, and have undergone quarterly firearms familiarization, firing and other trainings;</p> <p>a) PhilSCA-Villamor Campus, Pasay City = 4 units of 12 gauge box magazine feed shotgun with two extra magazine per unit; and = 4 units of High Capacity Caliber 9mm Pistol with extra magazine per unit</p> <p>b) PhilSCA-FAB Campus, Lipa, Batangas City = 1 unit of High Capacity Caliber 9mm Pistol with extra magazine</p> <p>c) PhilSCA-BAB Campus and Palmayo Campus, Pampanga = 1 unit of 12 gauge box magazine feed shotgun with two extra magazine per unit = 2 units of High Capacity Caliber 9mm Pistol with extra magazine per unit</p> <p>d) PhilSCA-MBEAB and PhilSCA Campus, Cebu = 1 unit of 12 gauge box magazine feed shotgun with two extra magazine per unit = 3 units of High Capacity Caliber 9mm Pistol with extra magazine per unit</p>



<p>Firearms Specifications Pistol = 9MM high capacity with extra magazine each unit Shotgun = 12 gauge box magazine feed (preferably shooters arms SAS12) with two extra magazine each unit)</p>	<p>Firearms Specifications Pistol = 9MM high capacity with extra magazine each unit Shotgun = 12 gauge box magazine feed (preferably shooters arms SAS12) with two extra magazine each unit)</p>
<p>37. The Security Services Provider shall provide a standby vehicle/armored vehicles upon request of PhilSCA. The Security Services Provider, at its own expense shall provide each assigned guard with the following equipment:</p> <ol style="list-style-type: none"> Service Firearm with Ammunitions; Shotgun with ammunition; Portable radio sets; Metal detector with batteries (1 unit per pedestrian gates); Flashlight Nightstick; Handcuffs; Whistle; Rain boots; Large umbrellas; Reflectorized vest; Heavy duty rain coats; First aid kits; and facemask with face shield for COVID-19 protection <p>Additional Equipment:</p> <ol style="list-style-type: none"> Two units of Spine Boards with head immobilization Hard hats for all security personnel Traffic high visibility apparel (neon green with CSSO printed or stitched at the back) Trauma bag <ul style="list-style-type: none"> •Adhesive bandages assorted size •Eye pad, 2 pcs •15 pcs Gauze Pads, 2" x 2" •10 pcs Gauze Pads, 3" x 3" •2 pcs large Trauma Dressing 4' x 4" •2 pcs adhesive tape ½" x 10 yds •1 pc adhesive tape 11" x 10 yds •1 pc Gauze Roll Bandages 4" •1 pc Gauze Roll Bandages 3" •1 pc Cohesive Bandage 3" •Elastic bandage 4" •Elastic bandage 3" •Elastic bandage 2" •2 pcs bandage roll •2 pcs triangular bandage 40" •Cold pack small •Emergency blanket •Triple antibiotic ointment •20 pcs Betadine (povidone prep pads-antiseptic) •1 pack Betadine (povidone swabs-antiseptic) 	<p>37. The Security Services Provider shall provide a standby vehicle vehicles as requested of PhilSCA. The Security Services Provider, at its own expense shall provide each assigned guard with the following equipment:</p> <ol style="list-style-type: none"> Service Firearm with Ammunitions; Shotgun with ammunition; Portable radio sets; Metal detector with batteries (1 unit per pedestrian gates); Flashlight Nightstick; Handcuffs; Whistle; Rain boots; Large umbrellas; Reflectorized vest; Heavy duty rain coats; First aid kits; and facemask with face shield for COVID-19 protection <p>Additional Equipment:</p> <ol style="list-style-type: none"> Two units of Spine Boards with head immobilization Hard hats for all security personnel Traffic high visibility apparel (neon green with CSSO printed or stitched at the back) Trauma bag – must be available for all campuses <ul style="list-style-type: none"> •Adhesive bandages assorted size •Eye pad, 2 pcs •15 pcs Gauze Pads, 2" x 2" •10 pcs Gauze Pads, 3" x 3" •2 pcs large Trauma Dressing 4' x 4" •2 pcs adhesive tape ½" x 10 yds •1 pc adhesive tape 11" x 10 yds •1 pc Gauze Roll Bandages 4" •1 pc Gauze Roll Bandages 3" •1 pc Cohesive Bandage 3" •Elastic bandage 4" •Elastic bandage 3" •Elastic bandage 2" •2 pcs bandage roll •2 pcs triangular bandage 40" •Cold pack small •Emergency blanket •Triple antibiotic ointment •20 pcs Betadine (povidone prep pads-antiseptic) •1 pack Betadine (povidone swabs-antiseptic)



- 10 pcs cotton tip applicator
- 20 pcs alcohol towerlettes pred pads
- 5 sets Facemask and clean gloves
- Plastic Goggles
- Trauma scissors
- Bandage scissors, stainless steel small
- Kelly straight forceps
- Splinter forceps
- Pen light
- Flexible thermometer
- CPR key
- BP app with steth
- C-Collar
- 4 pcs tonguee depressor/finger splint
- a)First Aid Kits for individual guards must contain at least:
 - 1 pc surgical tape
 - 4pcs plaster strips (wash proof)
 - 1 pc elastic bandage
 - 4 pcs gauze pad, 2x2
 - 1 pc providine Iodine
 - 4 pcs alcohol pad
 - 1 pack alcohol pad
 - 1 pack cotton buds
 - 4 antiseptic cleansing wipes
 - 1 pc ammonia 15ml
 - 2 pair of surgical gloves
 - 2 pcs of surgical mask
- e. High intensity portable flood light

2 units for VAB-Campus
1 unit for other campuses
- f. Under chassis mirror
3 units for VAB Campus
1 unit per vehicle entrance and exits gates for other campuses
- g. Firearm vault
1 unit per campus that can store all the firearms in each campus.
- h. Megaphones
1 unit per campus
- i. ~~Digital Camera~~
~~1 unit per campus~~
- j. Mobile ~~landline~~ phone
1 unit per campus
- k. Radio transceiver and
Base radio transceiver (VHF/UHF band)

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2 units for VAB-Campus
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1 unit per vehicle entrance and exits gates for other campuses
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Base radio transceiver (VHF/UHF band)



<p>Distribution: Villamor Campus: 1 unit Base Transceiver 9 units portable Transceiver <i>-Gate 1, Gate 2, Gate 3, Lobby, Detachment Commander, Roving guard, Head CSSO, standby unit</i></p> <p>FAB Campus: 2 units portable Transceiver</p> <p>BAB Campus: 4 units portable Transceiver</p> <p>MBEAB Campus: 3 units portable Transceiver</p> <p>l. Shall provide their own logbook throughout the implementation of the contract and must turn-over the log-book to PhilSCA</p> <p>m. Close Circuit Camera System for PhilSCA-VAB Campus only) =CCTV System, 48 channels, minimum specification of 4 megapixel camera with 30 days retention period</p> <p>n. Uniform Requirements Security Officers/ Shift-in-Charge = <i>shall be compliant to RULE VII of the RA5487 IRR</i></p> <p>Special Uniforms: Night duties, weekend and Heighten Security Alerts = <i>Blue fatigue uniform and combat boots.</i></p> <p>Special Occasions: <i>Blue T-Shirt design prescribe by PNP SOSIA, Service trouser, service shoes</i></p>	<p>Distribution: Villamor Campus: 1 unit Base Transceiver 9 units portable Transceiver <i>-Gate 1, Gate 2, Gate 3, Lobby, Detachment Commander, Roving guard, Head CSSO, standby unit</i></p> <p>FAB Campus: 2 units portable Transceiver</p> <p>BAB Campus: 4 units portable Transceiver</p> <p>MBEAB Campus: 3 units portable Transceiver</p> <p>k. Shall provide their own logbook throughout the implementation of the contract and must turn-over the log-book to PhilSCA</p> <p>l. Close Circuit Camera System for PhilSCA-VAB Campus only) =CCTV System, 48 channels, minimum specification of 4 megapixel camera with 30 days retention period</p> <p>m. Uniform Requirements Security Officers/ Shift-in-Charge = <i>shall be compliant to RULE VII of the RA5487 IRR</i></p> <p>Special Uniforms: Night duties, weekend and Heighten Security Alerts = <i>Blue fatigue uniform and combat boots.</i></p> <p>Special Occasions: <i>Blue T-Shirt design prescribe by PNP SOSIA, Service trouser, service shoes</i></p>
<p>45. The security guards posted shall maintain the duly verified daily time records using the bundy clock provided by the Security Services Provider, which shall support the claim of the Security Services Provider for payment of services rendered. The rendition of the Security Services shall include Saturdays, Sundays and Holidays at no extra charge to PhilSCA.</p>	<p>45. The security guards posted shall maintain the duly verified daily time records using the bundy clock provided by the Security Services Provider, which shall support the claim of the Security Services Provider for payment of services rendered.</p>
<p>50. Billing and Submission of Documents. Every 15th day of the month, the Security Agency shall submit to PhilSCA its billing statement, together with the daily time records (DTRs), copies of payroll, photocopies of remittances (official receipts) to SSS, PAGIBIG, PhilHealth, and other state insurance contributions of all security personnel assigned to PhilSCA. Should the agency fail to submit these requirements, PhilSCA shall withhold the payment for the current billing period until its compliance therewith.</p>	<p>50. Billing and Submission of Documents. Every 16th day of the month, the Security Agency shall submit to PhilSCA its billing statement, together with the daily time records (DTRs), copies of payroll, photocopies of remittances (official receipts) to SSS, PAGIBIG, PhilHealth, and other state insurance contributions of all security personnel assigned to PhilSCA. Should the agency fail to submit these requirements, PhilSCA shall withhold the payment for the current billing period until its compliance therewith.</p>



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= 4 units of 12 gauge box magazine feed shotgun with two extra magazine per unit;
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b) PhilSCA-FAB Campus, Lipa, Batangas City
= 2 units of High Capacity Caliber 9mm Pistol with extra magazine

c) PhilSCA-BAB Campus and Palmayo Campus, Pampanga
= 2-units of 12 gauge box magazine feed shotgun with two extra magazine per unit
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= 1 unit of 12 gauge box magazine feed shotgun with two extra magazine per unit
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Firearms Specifications

Pistol = 9MM high capacity with extra magazine each unit

Shotgun = 12 gauge box magazine feed (preferably shooters arms SAS12) with two extra magazine each unit)

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c) PhilSCA-BAB Campus and Palmayo Campus, Pampanga
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Firearms Specifications

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7. Discussions during the pre-bid conference/additional information/reminders to the bidders:

- a. The BAC secretariat read the Terms of Reference and the items listed in the checklist and other requirements that must be submitted by the bidders. He also informed the bidders that the project will follow the Early Procurement Scheme where the Notice of Award will be issued once the GAA for FY 2023 is approved.
- b. Discussion was made with regards to the factor that will be used for the computation of No. of working days per year and it was made clear by Dr. Yago that the factor to be used is 394.40. Bidders are hereby instructed to use 394.40 for their bid computation.
- c. It was also discussed that for PhilHealth and Pagibig contributions, the bidders are instructed to follow/use the 2023 rate.



- d. The BAC informed and instructed the bidders that the admin cost must not be lower than 20% of their bid (or the contract cost). Dr. Yago reiterated that bidders will be automatically disqualified if their admin cost is found to be lower than 20% of their bid (or contract cost).
- e. Also, the BAC clarified that the list of On-going Projects must be supported with relevant documents such as NOA, Contract Agreement, NTP, etc. (at least one project).
- f. The BAC accepted and agreed with the bidders to use or to submit their Monthly Disposition Report to SOSIA as the supporting document to show the bidder's number of guards.
- g. The BAC reiterated that the bidder must have a regional office available for each region where PhilSCA Campuses are located.
- h. The BAC instructed the bidders to use the latest PADPAO of each region applicable to the location of each PhilSCA campus.
- i. The BAC clarified that the Security Plan required to be submitted by the bidder is only for Villamor, Pasay Campus only.
- j. It was made clear that only one (1) firearm will be delivered/used for PhilSCA – FAB, Lipa Campus.
- k. The motor vehicle that the bidder will be provided will serve as a standby vehicle.
- l. It was reiterated to the bidders that all pages of submitted documents must be properly signed by the authorized representative signifying that the document is a true copy of the original.
- m. Bidders are advised to have their Request Letter for their conduct of ocular inspection for PhilSCA Villamor Campus which they need in preparing Security Plan.

8. Through this Bid Bulletin, bidders are hereby informed the following:

- a. The submission and opening of bids will be on the following schedules:

Bidding activity	Schedule
Deadline for the submission of Bids <i>Manual submission only</i>	December 5, 2022 (Monday) at 8:20 am PhilSCA Multi-Purpose Hall, 1 st Floor, Building-B, PhilSCA, Piccio Garden, Villamor, Pasay City
Opening of Bids	December 5, 2022 (Monday) at 8:30 am PhilSCA Multi-Purpose Hall, 1 st Floor, Building-B, PhilSCA, Piccio Garden, Villamor, Pasay City

- b. Bidders are not required to include the *flashdrive* inside their bid envelope, but requested to hand carried it during the opening of bids which will be used for presentation purposes.



Republic of the Philippines
Philippine State College of Aeronautics
Piccio Garden, Villamor, Pasay City

This Supplemental Bid Bulletin No. 1 shall form part of the Bid Documents. Any provision in the Bid Documents inconsistent herewith is hereby amended, modified, and superseded accordingly.

For the information and guidance of all concerned.

Issued this 25th day of November, 2022 in the City of Pasay.

(Sgd.)MR. DARBY P. ESPERANZATE
Chairman, Bids & Awards Committee