



**CERTIFICATION of COMPLIANCE**

*Pursuant to Republic Act 9485: An Act to Improve Efficiency in the Delivery of Government Service to the Public by Reducing Bureaucratic Red Tape, Preventing Graft & Corruption & Providing Penalties Therefore*

I, **Bernard R Ramirez, Ed.D., SUC President I** of the **Philippine State College of Aeronautics** being responsible and accountable in ensuring compliance with Section 6 of the Anti-Red Tape Act of 2007 and Rule IV of its Implementing Rules and Regulations, and the person whose signature appears below hereby declares and certifies the following truths:

1. That the **Philippine State College of Aeronautics** has established its service standards known as the Citizen's Charter that enumerates the following:
  - a. Vision and mission of the agency
  - b. Frontline services offered
  - c. Step-by-step procedure in availing of frontline services
  - d. Employee responsible for each step
  - e. Time needed to complete the procedure
  - f. Amount of fees
  - g. Required documents
  - h. Procedure for filing complaints
2. That the Citizen's Charter is posted as information billboards in all the service offices of **Philippine State College of Aeronautics** that deliver frontline services.
3. That the Citizen's Charter is positioned at the main entrance of the office or at the most conspicuous place of all the said service offices.
4. The Citizen's Charter is written either in English, Filipino, or in the local dialect and published as an information material (e.g. booklet or brochure).
5. The Citizen's Charter is uploaded in the agency's website and accessible to the public.
6. The Citizen's Charter was published on *November 2013* and underwent review and revision on November 2013 as required under Section 4, IV of the IRR: *The office or agency shall review the Citizen's Charter whenever necessary, but not less than once every two years.*
7. The Citizen's Charter already shows the improvements (*minimum of three*) that resulted from the process review of frontline service delivery, specifically: streamlined procedures, reduced number of signatories and shortened turn-around time.

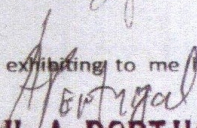
This certification is being issued to attest to the accuracy of all the foregoing based on available records and information that can be verified.

IN WITNESS WHEREOF, I have hereunto set my hand this 21<sup>st</sup> day of **November 2013** at Pasay City, Philippines.

  
 BERNARD R. RAMIREZ, Ed.D.

SUBSCRIBED AND SWORN to before me this 29, 2013 in Pasay City, Philippines with affiant exhibiting to me his government ID No. issued on at Pasay City, Philippines.

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**ATTY. ABIGAIL A. PORTUGAL**  
 NOTARY PUBLIC  
 UNTIL DEC. 31, 2013  
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 ISSUED AT PQUE CITY  
 ON 01-02- 2013  
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 ISSUED AT PASIG CITY ON 8-5-2013